**Jordan E. Philp**

9041 Contee Rd. Apt. 201

Laurel, MD 20708

301-921-5341

[jordanphilp@ymail.com](mailto:jordanphilp@ymail.com)

**Objective**

A determined and hardworking individual pursuing a position to utilize my computer/customer service skills and to further my personal development as a professional in Cisco Networking and as an employee.

**Education**

Calabar High School 2012-2014

St. Andrew, Jamaica

**GPA: 3.5**

Laurel High School 2014-Present

Laurel, Maryland

**GPA: 3.9**  
 Enrolled in the Cisco Academy

(Striving for CCNA certification)

**Awards/Honors**

Excellence in English Literature 2012-2014

Recognition of Service to Calabar High School

General Excellence Award

Honor Roll (First Quarter) GPA: 4.0 2014-2015

Honor Roll (Second Quarter) GPA: 3.9

Honor Roll (Third Quarter) GPA 3.9

(Fourth Quarter) Cumulative GPA 3.7

Honor Roll (First Quarter) GPA 3.8 2015-2016

**Activities**

Varsity Soccer 2014-Present

Recreational Basketball

Caribbean Club Member

Member of IT Club at Laurel HS

Assist the IT technician at Laurel HS in repairing PCs and troubleshooting problems

**Experience/Skills**

Cashier/Donut-maker (Cin City Donuts) April 2015-November 2015

Student –House Project in Clinton, MD

Constructed ethernet cables to wire a brand new home built by students

Install and configure CISCO routers & switches

Use CISCO Packet Tracer software to construct and troubleshoot LANs & WANs

Expect to receive CCENT certification in June 2016, CCNA certification in May 2017

Excellent in MS Word, PowerPoint, Excel, Publisher, and Outlook

Able to type 60+ words per minute

Ability to perform tasks in fast-paced environment

**References**

Available upon request.